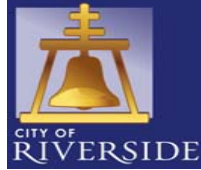


## APPLICATION AND SELECTION PROCESS



### **An Equal Opportunity Employer**

For additional information regarding this opportunity, contact:

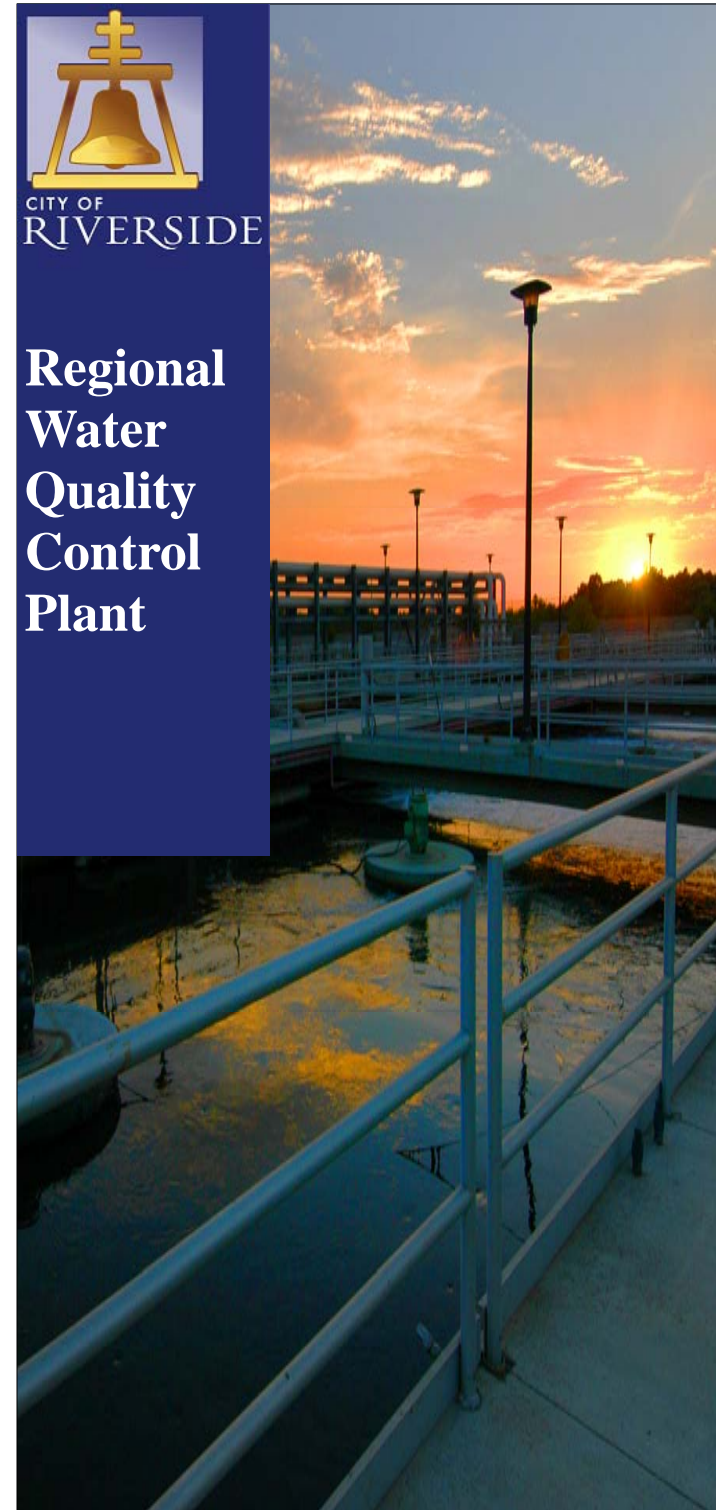
Human Resources Department  
3900 Main St., Riverside, CA 92522  
(951) 826-5808 Fax (951) 826-2552  
[www.riversideca.gov](http://www.riversideca.gov)

**Applications will be accepted until 11:59pm on Sunday, September 27, 2009.** To be considered, please submit a City application. Applications are online at: [www.riversideca.gov](http://www.riversideca.gov).

Applications will be reviewed in relation to the criteria outlined in this brochure. Applications will be screened and successful candidates may be invited to compete in an interview. Candidates meeting the minimum qualifications will be placed on an eligibility list, which will remain in effect for six months. Riverside does not reimburse candidates for any expenses incurred as a result of this recruitment.

*Our core values are integrity and credibility, commitment to service and action, accountability, inclusiveness and diversity, loyalty, personal growth, innovation, and teamwork.*

**Be a part of this exciting, creative and cooperative environment where you can make a difference. This is an exceptional leadership opportunity in a fast-paced, community-focused organization.**



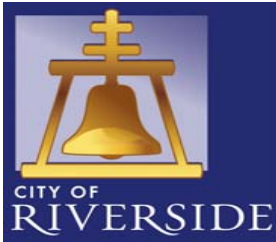
## Regional Water Quality Control Plant

**The City of Riverside  
Is Seeking An Experienced And  
Dynamic Professional To Serve As  
Regulatory Compliance Manager  
(NC)\***

**Salary Range \$97,200 — \$118,140  
Annually**

*\*Positions designated as Non-Classified are  
exempt and in the Management II unit.*

## THE POSITION



The Public Works Department currently has an exciting position open within the Wastewater Division. Under general direction of the Wastewater Systems Manager, the position will oversee the Regulatory Compliance and Laboratory sections of the City's 40 MGD wastewater treatment facility, the City's closed landfill, and Hidden Valley Wetlands. The position will manage a staff of nine. The position is responsible for planning, coordination and supervision involved in the facility air, water quality, and land regulatory compliance. This is a unique opportunity for an energetic and motivated professional to be part of an innovative team heading into major facility improvements that will take place in the next few years.

## EXAMPLE OF DUTIES

Typical duties may include, but are not limited to:

- Ensure that the quality of wastewater effluent satisfies discharge requirements established by regulatory agencies;
- Participate in the preparation, review and submittal of periodic reports to the California Regional Board and the related agencies regarding wastewater collection, treatment and disposal;
- Prepare and administer budget for assigned sections of the wastewater treatment plant;
- Direct, coordinate and administer the compliance and monitoring activities of the Division;
- Develop and implement goals, objectives, policies and priorities as assigned;
- Meet with outside agencies, customers and attend hearings to resolve water quality, air, and land issues;
- Review professional environmental regulations and guidance, assessing the potential for impacts on the Division operations, develop and submit comments and alternative language for issuing agency consideration;
- Develop appropriate responses to violations of permitted activities including reports, short-term and long-term action plans;
- Prepare applications for and maintain required environmental permits for the Division; act as a lead negotiator with the issuing agency; and
- Develop and/or propose research efforts necessary to support Division goals; work with trade organizations to advocate environmental regulations consistent with Division goals.



## QUALIFICATIONS

### **KNOWLEDGE OF:**

- Supervision, training and performance measures for evaluation of assigned staff;
- Federal Clean Water Act as it relates to water and wastewater system operation and maintenance;
- Regulations related to landfills and wetlands;
- Collection, treatment and disposal of wastewater and bio-solids;
- Applicable federal, state and local rules, regulations and codes governing the operation of potable water or wastewater treatment facilities;
- Environmental regulations (i.e. water quality, air, land) related to water or wastewater systems;
- Pre-treatment of industrial or commercial wastewater discharge; and
- Principles of budget management.

### **ABILITY TO:**

- Supervise, select, train and manage the work of subordinates at the wastewater plant;
- Write and present detailed reports for a variety of persons, including City Council, staff, advisory groups and City staff; and

## EDUCATION AND EXPERIENCE

**EDUCATION:** Equivalent to a Bachelor's Degree from an accredited college or university with major course work in business, environmental science, water or wastewater management or other field which could provide the necessary skills. A Master's Degree in any of the aforementioned fields is highly desirable and may be substituted for two years of the required experience. Certification in wastewater or water treatment, laboratory analyst or industrial waste treatment is desirable.

**EXPERIENCE:** At least four years of responsible regulatory experience managing or supervising at a Class IV or V wastewater treatment facility.

## COMPENSATION AND BENEFITS

**The annual salary range for this position is \$97,200—118,140\***

*\*Appointment may be made at any step contingent upon qualifications of the candidate.*

- Retirement—The City is a member of the State of California Public Employee's Retirement System (CalPERS) and provides employees with the 2.7% @ 55 formula. The City pays approximately \$648 to \$787 per month of the employee's contribution to the plan.
- Health Insurance—The City offers seven health insurance plans and contributes up to \$956 per month for employee and dependent coverage.
- Dental Insurance—The City provides three dental insurance plans and contributes up to \$45 per month.
- Life Insurance—The City provides and pays for term life insurance with accidental death and dismemberment equal to two times the annual salary plus \$1,000 to a maximum of \$600,000.
- Deferred Compensation—The City contributes \$250 per month to a 457 deferred compensation plan for a minimum \$50 monthly employee contribution.
- Leave Benefits—Includes all typical vacation, sick leave, bereavement leave and holiday benefits.

## REGIONAL WATER QUALITY CONTROL PLANT

The RWQCP is currently a 40 MGD tertiary facility that provides wastewater treatment for the City of Riverside and surrounding communities of Jurupa, Rubidoux and Edgemont. The City is currently in the design phase for major advanced improvements to the facility and expansion to 52 MGD. The improvements will include new primary tanks, flow equalization, secondary membrane bioreactors, digester gas storage, additional fuel cell, solids thickening and digestion.

The facility is recognized as an industry leader with a 1.0 mega-watt Biogas Fuel Cell and an award winning Grease - Gas - Power Digestion System. The City is a partner with other agencies in an innovative bio-solids to renewable fuel project scheduled to start in Fall 2009.